

The  
**AUSSIE HANDS**  
Foundation Inc

PUBLIC OFFICER'S ANNUAL REPORT  
2001 - 2002

**MISSION STATEMENT**

To provide collective knowledge, contacts and resources to all that serve children and adults with congenital hand problems.  
To give insight and ongoing support to families and friends whom encounter the primary role of their children's development with this specific problems, through education programs, special equipment and community resources.

**COMMITTEE MEMBERSHIP**

Current 2002 Membership to the committee is as follows:

G Serpell - President  
E Serpell - Public Officer, Vice President, Treasurer, Secretary  
E Luca - Editor  
M Bresciani - Multi-Media Consultant  
M Winter - Marketing/Finance Consultant  
M Campbell - parent  
A & S Mitchell - parents

K Watkin - Hand Therapist sent this email message:

"Dear Elizabeth,  
I am no longer working in hands but am at the OT Association so best tend my resignation as member,  
All the best,  
Katie"

J Duncan - Occupational (RCH) has agreed to remain as a liaison person, offering advice on OT services and pass relevant Aussie Hands information/requests from Aussie Hands to Hand Surgeons at RCH who will also offer advice to the committee, but due to commitments will be unable to attend committee meetings.

V Priscina (President of Limbkids Vic/Tas) has also agreed to continue to provide advice and attend meetings when she is available.

**CONSTITUTION AMENDMENTS**

On the 8<sup>th</sup> of February 2002, G Serpell, E Serpell, M Winter, E Luca, and M Bresciani reviewed and amended the Constitution by submitting a "Special Resolution altering the statement of purposes and application for approval of Alteration" to the Incorporation Office. By the 5<sup>th</sup> of March 2002, the changes were finalised and Statutory Declaration signed by Raymond Paoli, Lawyer & Consultant, Ladbray Consortium.

On the 18<sup>th</sup> of March the Special Resolution was approved by the Department of Justice (TAHF AGM 1/2002). However, it was requested that we adopt from Rule No 4 - Items 11 and 12 (to be outlined in our brochure). Also, from Rule No 33 - we are required to order a 'common seal', which I am in the process of having made up. Because these are minor changes, Halina Dymek from the Department of Justice asked that the Committee be informed at its next meeting of these changes. There was no need to proceed with another 'Special Resolution'

Notification was also sent to Indira Rhungapen, ATD (TAHF AGM 2/2002). A copy of the Associations Booklet for each member has now been provided at this meeting for future reference.

Thankyou to A & J Mohn and C Barlow for their contributions prior to the Special Meeting. Thankyou again to M Winter, M Bresciani and E Luca for attending the special meeting and for their invaluable input. A special thanks to E Luca for her assistance in finalising the minutes and paperwork for submission to the Incorporation Office.

**DATABASE**

A database will be set-up to maintain lists for future mailouts, etc. After discussions with Listbank (TAHF AGM 3/2002) it has been noted that the database will consist of at least 23,200 records. It is anticipated that once some funds have been received we can establish what sort of database will need to be set-up and commence input data, printing, mailing, etc.

## **ADMINISTRATION**

A Post Office BOX has been established at the Coburg Post Office.

The Aussie Hands Foundation Inc postal address is

PO Box 8

COBURG VIC 3058

The rental charge for this will be approximately \$60 annually.

I am currently organising the following:

Common Seal

Stamp

Receipt Book

## **ACTIVITIES**

### **BROCHURE - WEBSITE - MAILING LISTS/DATABASE**

The above were discussed at meetings on 24 Jan 2002, 13 Feb 2002 - members present ES, EL, MB.

I am a member of the COSHG (Collective of Self Help Groups). I attended the launch of the COSHG Directory on the 12<sup>th</sup> of April 2002 at the Trades Hall Carlton (COSHG). I talked about Aussie Hands to the group and am very pleased that we have been included in their directory (on page 15). This directory is distributed around Australia. It is available for perusal on request (to be circulated at AGM).

## **ACHIEVEMENTS**

DGR established 5 Dec 2001 (TAHF AGM 4/2002)

CBA removed fees 7 Dec 2001 (to be circulated at AGM)

PO BOX 8 established June 2002

Collective of Self Help Groups (COSHG)

Directory Listing (page 15)

Genetics Support Network of Victoria (GNSV)

Article in Newsletter Winter Edition 2002 (TAHF AGM 5/2002)

## **GOALS**

**Brochure and Logo** - Although Committee members at the AGM 2001 agreed on the Brochure, since then, additional amendments have delayed the completion of the brochure - more so the Logo. It is hoped that the logo be finalised in the next few months. Karolina (Lady Lini and the Castle of Creativity) is a free-lance artist and has provided some drawings. M Cassar (a good friend) has contacts at RMIT. I am going to perhaps request that Final-Year Design Students provide their input.

**Fundraising** to provide funds for purchase or installation of database, printing, and mailing of brochures.

**Website** - It was hoped that we would be on air by Dec 2002, however, I anticipate that by June 2003 we should at least have some information available for the website.

Thankyou to M Bresciani for his continuous support and assistance to establish the Website and also to J Foley for providing a list of books for our website 'book resources section'.

Thankyou to all the people involved with Aussie Hands who have provided ongoing support and advice as I try to achieve the aims and goals for Aussie Hands.

E Serpell, Public Officer  
8 October 2002